

**Dealer Name and Address**

**Account:**

**Date Ordered:**

**Postal Code**

**Phone#:**

**Dealer's Order Number:**

**Check this box if any of address, phone number or e-mail address above is new.**  
Use a separate order form for each printed or blank item.

Item #	Page #	Quantity	Lettering Style(s)	Lettering Format
Layout	Design	Please indicate ink color for each line of copy. Ink Color 1      Ink Color 2		Seal Item #

**FAX:** Page \_\_\_\_\_ of \_\_\_\_\_

**ATTENTION:**

**PROOF:**

**Check here to request a proof.**  
(There is an additional charge for this service.)

**QUOTE #:** \_\_\_\_\_ (if applicable)

**SHIPPING:** Your order will be shipped by the most economical way. Please indicate below if you need 1 or 2 day shipping.

**DIRECT SHIPMENT TO CUSTOMER**

There is a small charge for this service.  
Note: Cannot deliver to a P.O. Box

Name or Company

Apt. or Suite #

Street Address

City                      Province      Postal Code

**Envelope:**

- Envelope Imprint
- Addressed Envelopes  
Please use separate order form

**SPECIAL INSTRUCTIONS**

Unusual spellings, etc.

**Printed Inner Flap**

1 .....

2 .....

**Invitation Copy**

1 .....

2 .....

3 .....

4 .....

5 .....

6 .....

7 .....

8 .....

9 .....

10 .....

11 .....

12 .....

13 .....

14 .....

15 .....

16 .....

**Respond Copy**

1 .....

2 .....

3 .....

4 .....

5 .....

**Printed Back Flap**

1 .....

2 .....

**Printed Return Address for Respond Card** (Remember to include names)

1 .....

2 .....

3 .....

**Seal 'n Send or Self Mailer Front Example**

**#1**  
Area for Names / Date  
(if shown)

**#2**  
Area for  
Invitation Verse  
& Reception

**#3**  
Respond Copy

**Seal 'n Send Back Example**

**#4**  
Printed Return  
Address

Area for Addressing

**#5**  
Printed Return Address  
for Respond Card